

Montessori 'C' Pick-Up and Drop-Off Procedures



To ensure the efficiency and least loss of class time for our children, please abide by the following rules:

- Please pick up and drop off your child to his/her teacher **at the door** so your presence in the classroom will not interfere with our morning and afternoon circle times.
- Your punctuality is very important. Students who arrive late may miss out on the Morning Halqa as well as the introduction of new lessons and materials. Late arrival also tends to be disruptive and distracting to other students.
- Arrival and dismissal times are **not** a good time to discuss matters regarding your child since the teacher's priority is to focus on the children at all times. If you have any questions or concerns, please send me an email or text message or leave a message with the school office, and I will get back to you promptly, Insha'Allah.
- Please check the table outside for any letters, handouts, folders, etc.
- If any **other person** besides the ones on your child's emergency form will be picking up your child, you must leave an authorization note with the office.

Thank you for your cooperation and for being partners in your child's education.

Jazakum Allahu Khayran,

Sr. Nazma

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